

ACADEMIC QUALIFICATION

Entry Requirement For Malaysian Students: For Diploma Courses: SPM or Equivalent with at least three (3) credits in any subject Inclusive of Mathematics and a pass in English Language. For Certificated Courses: SPM or Equivalent with one (1) credit in any subject.

Entry Requirement For International Students: examination results of GC.G "O" Level / "A" Level or equivalent with at least 5 credits in any subject including Mathematic and a pass in English Language for all diploma courses. (GCE "O" level / "A" Level or equivalent with 1 credit for certificate in intensive English course).

Highest Qualification: _____ Year of completion: _____

Secondary school / SM / SMK / SMKA / SMT / SMJK(C): _____

Secondary school address: _____

School tel no : _____ Fax no: _____

Detailed result: (A copy or the official result/transcripts must be attached together with this application).

NO	SUBJECT	GRADE/SCORE	NO	SUBJECT	GRADE/SCORE
1			8		
2			9		
3			10		
4			11		
5			12		
6			13		
7			14		

EXTRA-CURRICULAR ACTIVITIES

Games / Societies / Club / Uniform Bodies	Position Held	Level (School/State/National/International)	Year	Highest Achievement

PROGRAMME APPLIED

- Diploma : Certificate in Accelerated English Program (CAEP) Diploma in Hotel Management (DHM)
- Foundation in Science (FIS) Diploma in Islamic Banking (DIB)
- Foundation in Arts (FIA) Bachelor of Software Engineering (UPM)
- Canadian Pre-University (CPU) in _____ Bachelor of Tourism Management (UUM)
- Diploma in Business Administration (DBA) Bachelor of Hospitality Management (UUM)
- Diploma in Information and Communication Technology (DICT) Bachelor of Science in Business Administration (BSBA)
- Diploma in Tourism Management (DTM)

INTAKE

- January / Year _____ May / Year _____ September / Year _____

ACCOMODATION

Preferred: Yes No

If NO, please provide the accomodation address of your choice _____

DOCUMENT CHECK LIST

- Application fee of RM 100.00 and registration fee of RM 300.00 (Non-Refundable) by Bank Draft / Postal Order payable to 'PUSAT KOMPUTER UNIK SDN BHD' (**Public Bank Account Number : 3150989034**) (*Malaysian Student*), Visa Processing Fee of RM 2,250 (*For International Students*)
- 3/8 Passport sized coloured photographs (*1 attached on the front page of application form*).
- A photocopy of Identity Card (MyKad - A4 size) or photocopy of Passport.
- A health examination report by Certified Medical Doctor. (*For international Student*)
- A photocopy of SPM / STPM of equivalent official result or GCE "O" Level / "A" Level or equivalent official result.
- Birth Certificate (Local Student)
- Photocopy of IC (Parents / Guardian)
- Photocopy of Birth Certificate (Parents / Guardian)

Notes: 1. Photocopies of Identity Card (MyKad) or Passport and examination results must be certified **TRUE COPY** by an authorized person in accordance to Malaysian Law.
2. Students must present the Identity Card (MyKad) or Passport and Original Examination Transcripts upon registration.

CODE OF CONDUCT

To uphold the integrity and good name of Innovative International College. I agree to abide by the **INNOVATIVE** code of conduct, as outlined in the general rules and regulations stated in **INNOVATIVE** students handbooks and the Malaysian Law. I also understand that all students of the college shall conform to the Rules and Regulations, irregularity in time keeping, idleness, lack of reasonable progress in studies etc., will lead a student liable to disciplinary action including expulsion from the college. At no I time will engage in

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|--------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| <input type="checkbox"/> Disruptive behavior | <input type="checkbox"/> Theft |
| <input type="checkbox"/> Plagiarism | <input type="checkbox"/> Vandalism |
| <input type="checkbox"/> Cheating in examination, test, written assignments or any academic work | <input type="checkbox"/> Consuming alcoholic beverage and using drug |
| <input type="checkbox"/> Obscene or disorderly conduct | <input type="checkbox"/> Possession and use of dangerous weapons |
| <input type="checkbox"/> Consistent non-attendance of classes | <input type="checkbox"/> Consistent failure in final examination |

Date: _____ Applicant's Signature: _____ Applicant's name: _____

DECLARATION AND AGREEMENT (INTERNATIONAL STUDENT ONLY)

I _____ NRIC / Passport No: _____

hereby agree that in the event that I have registered at Innovative International College and decided to withdraw before or after enrollment, I shall agree to pay an administrative fee of RM 1,000.00 (One Thousand Ringgit Malaysia), non-refundable.

I hereby acknowledge that when the college has received an approval for me to study at Innovative International College that I must arrive and enroll for class within 90 days of the date of the **Malaysia Immigration Department** approval. **FAILURE** to do so will lead to all fees paid to college to be **Forfeited** and **Visa Cancellation**.

Applicant's Signature: _____ Date: _____

Applicant's Name: _____ Passport No: _____

DECLARATION BY APPLICANT

I declare that the information stated herein is true and accurate to the best of my knowledge. I further understand that if it is subsequently disclosed that I have willfully submitted or withheld incorrect information. My application will be disqualified and the college may disregard my application without prior notice.

DATA PROTECTION

I hereby consent to the processing by **IIC** of personal data (including sensitive personal data as defined in the Act) about me for the proper purposes of all institutions / companies within **IIC** in support of this application on the understanding that it may be used for all purposes as listed in the **Student Handbook** and the policies and procedures governing privacy laws within **IIC** from time to time. I further confirm and consent to the use by the various departments of IIC to use my personal data / information, including without limitation my email, phone number, address and other relevant personal information. By signing this form, you confirm that you have read, understood the contents and voluntarily completed this form.

Signature of applicant: _____ Date: _____

Applicant's Name: _____

Passport No / NRIC No: _____

DECLARATION BY PARENT / GUARDIAN / NEXT OF KIN

I _____ Passport No / NRIC No: _____

hereby undertake to guarantee the good conduct of the above applicant, Name: _____

_____ Passport No / NRIC No: _____ while studying at Innovative International College.

I also agree to pay all fees due to Innovative on his/her behalf in accordance with the policies of Innovative International College.

(Signature of Parent / Guardian / Next of Kin): _____ Date: _____

Name: _____

FOR RECRUITING AGENT ONLY

Date application received: _____ Received by: _____

Relevant document in order Yes No _____

Acceptance: Rejected Forwarded to Innovative International College for approval.

Forwarded by (name): _____ Signature: _____ Date: _____

FOR OFFICE USE ONLY

Date application received: _____ Received by: _____

Relevant document in order Yes No _____

Acceptance: Accepted Rejected

Amount paid: _____ Receipt No: _____

Approved by (Registrar): _____ Signature: _____ Date: _____