

CERTIFICATE IN HOTEL OPERATIONS

KPT: (N/811/3/0358) MQA: FA 12126

Innovative International College have designed the Certificate in Hotel Operations programme in compliance with the industry and to fit out students with strong communication, administrative skills, and leadership as well as fundamental knowledge of hotel operations which includes food & beverage, housekeeping, front office, kitchen and the general operations in the hotel.

The Certificate in Hotel Operations is a rapid program that covers all the essentials for a profession in the hospitality industry. Practical, hands-on, it recognizes graduates to go straight into Diploma of Hotel Management Work Based Learning which eventually have the opportunity of full-time employment after the program. This Certificate in Hotel Operations programme has been recognize in collaboration with the industry. A robust focus is on applied knowledge with a curriculum underlining on practical application. Students will also gain authentic work experiences during their internship.

| | |
|--------------------------|---|
| INTAKE | Monthly intake throughout the year |
| DURATION | 1 Year 6 Months |
| ENTRY REQUIREMENT | SPM / O-Level / (1 credit) or any equivalent qualifications |
| JOB OPPURTUNITY | Foods & Beverage service, Housekeeping, Sales & Marketing, Public Relations, Logistics, Customer Service, Professional Chef, Restaurateur |



COURSE STRUCTURE

YEAR 1

- English 1
- Introduction To Information Technology
- Malaysian Studies 1
- Customer Service
- Business Etiquette
- Professional Ethics
- Business Communication in Hospitality Industry
- Principles of Housekeeping
- Principles of Front Office
- Introduction To Hospitality Industry
- Basic Food Safety and Hygiene
- Principles of Kitchen Operations
- Basic of Hospitality Accounting
- Principles of Food and Beverage
- Principles of Restaurant Operation
- Foundations of Menu Planning
- Theory of Food

YEAR 2

- Industrial Training

Tempoh sah laku KPT:

20 Sept 2019 To 19 Sept 2024

FEE STRUCTURE

CERTIFICATE & DIPLOMA PROGRAM

- ▶ Diploma in Law Enforcement
- ▶ Diploma in Hajj & Umrah Management

| REGISTRATION FEE | STUDY FEE |
|------------------|-----------|
| RM500 | RM23,000 |

- ▶ Diploma in Retail Management
- ▶ Diploma in Hotel Management (WBL)

| REGISTRATION FEE | STUDY FEE |
|------------------|-----------|
| RM2,500 | RM23,000 |

- ▶ Diploma in Tourism Management (Japan)

| REGISTRATION FEE | STUDY FEE |
|------------------|-----------|
| RM2,500 | RM29,000 |

- ▶ Certificate in Law Enforcement
- ▶ Certificate in Hotel Operation
- ▶ Certificate in Business Studies

| REGISTRATION FEE | STUDY FEE |
|------------------|-----------|
| RM500 | RM2,350 |

***Fee is free if directly further to Diploma programme.*

- ▶ Diploma in Aviation Management
- ▶ Diploma in Ground Handling

| REGISTRATION FEE | STUDY FEE | FEE WITH BIASISWA INOVATIF PRIHATIN 2022 |
|------------------|-----------|--|
| RM2,500 | RM23,000 | RM17,000 |

- ▶ Diploma in Information & Communication Technology
- ▶ Diploma in Tourism Management
- ▶ Diploma in Hotel Management
- ▶ Diploma of Accountancy

| REGISTRATION FEE | STUDY FEE | FEE WITH BIASISWA INOVATIF PRIHATIN 2022 |
|------------------|-----------|--|
| RM500 | RM23,000 | RM17,000 |

- ▶ Diploma in Business Administration

| REGISTRATION FEE | STUDY FEE | FEE WITH BIASISWA INOVATIF PRIHATIN 2022 |
|------------------|-----------|--|
| FREE | RM18,500 | RM12,500 |

- ▶ Diploma in Culinary Arts

| REGISTRATION FEE | STUDY FEE | FEE WITH BIASISWA INOVATIF PRIHATIN 2022 |
|------------------|-----------|--|
| RM2,500 | RM23,000 | RM20,000 |

ACCOMMODATION & SHUTTLE SERVICES

***This services are provided seperately.*

► MENTARI COURT

Jln PJS 8/9, Bandar Sunway, 46150 Petaling Jaya, Selangor.



► PINNACLE KELANA JAYA

Jalan SS 7/26, SS 7, 47301 Petaling Jaya, Selangor.



► SHUTTLE VAN/BAS IS ALSO PROVIDED

