

# DIPLOMA OF ACCOUNTANCY

KPT: N/344/4/0552 MQA: PA 13864

The courses offered are being specifically structured to equip students with a strong foundation in Basic Accounting, Basic Business Administration, Basic Finance as well as other related courses before they embark on the Bachelor of Accounting (Hons), Bachelor in Business Administration programmes such as BBA (Hons) in Human Resource Management/ Marketing/ Entrepreneurship & Venture Management/ International Business and the Bachelor of Finance (Hons) programme.

**INTAKE** Monthly intake throughout the year

**DURATION** 2 Years 6 Months

**ENTRY REQUIREMENT** Pass in SPM or equivalent with 3 credits including Mathematics and pass in Bahasa Melayu, English and History

**JOB OPPURTUNITY** Chartered Accountant, Auditor, Tax Consultant, Finance Manager, Business Development Manager, Commercial Banker, Marketing Manager, Entrepreneur, Investment Banker

## COURSE STRUCTURE

### YEAR 1

- English 1
- Fundamentals of Marketing
- Malaysian Studies 2
- Fundamentals of Management
- Financial Accounting
- English 2
- Microeconomics
- Introduction to Finance
- Computer Application
- Managerial Accounting
- Financial Management
- Financial Accounting 2
- Macroeconomics

### YEAR 2

- Business Mathematics
- Fundamental Cost Accounting
- Financial Accounting 3
- Commercial Law
- Accounting Information System
- Professional Ethics in Malaysia
- Company Law
- Financial Accounting 4
- Introduction to Statistics
- Business Etiquette
- Taxation 1
- Communicaty Service
- Event Management
- Financial Accounting 5

### YEAR 3

- Industrial Training